

EXECUTIVE COMMITTEE

MEETING MINUTES

MAY 23, 2019

A meeting of the Greater Peninsula Workforce Board Executive Committee was convened at 8:00 a.m. on May 23, 2019, by Chairman, Dr. John Olson. The meeting was held at the Board's Administrative Office in Newport News. A quorum was present with the following attendees:

GPWB MEMBERS PRESENT

Rachel Ambrose	Denbigh Learning Center
Rhonda Bunn	Canon Virginia, Incorporated
Dr. John Dever	Thomas Nelson Community College
Greg Garrett	Greg Garrett Realty
Honorable James Gray	Hampton City Council
Honorable Herbert Green, Jr.	Poquoson City Council
Honorable Ted Maslin	Williamsburg City Council
Honorable John McGlennon	James City County Board of Supervisors
Dr. John Olson	ECPI University
Dale Stone	Walmart Distribution Center
Dr. Vince Warren	Newport News Shipbuilding
Honorable Jeffery Wassmer	York County Board of Supervisors

GPWB MEMBER (Nonvoting) ABSENT

Dr. Susan English	Thomas Nelson Community College
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GPWDB MEMBERS ABSENT

Honorable Phillip Bazzani	Gloucester County Board of Supervisors
Dr. Robin Nelhuebel	Riverside College of Health Careers
Honorable Tina Vick	Newport News City Council
Vacant	Private Sector (Vice Chair)
Vacant	Private Sector
Vacant	Private Sector

ONE-STOP PARTNER AGENCY (Nonvoting) PRESENT

Casey Roberts	New Horizons Regional Education Center
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LEO STAFF REPRESENTATIVES PRESENT (Nonvoting)

Pamela Croom	City of Hampton
Wendy Evans	City of Williamsburg
Sherry Spring	Gloucester County

LEO STAFF REPRESENTATIVES NOT PRESENT (Nonvoting)

Alan Archer	City of Newport News
Sherri Newcomb	York County
Barbara Watson	James City County
Randall Wheeler	City of Poquoson

GUESTS PRESENT

William Cain	Raytheon
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HAMPTON ROADS WORKFORCE COUNCIL STAFF PRESENT

Steve Cook Vice President of Workforce Innovation

GREATER PENINSULA WORKFORCE BOARD STAFF PRESENT

Gary Butler Deputy Director
Cathy Ellis Executive Support Specialist
Angela Sullivan Harris Program Manager
Katherine Henderson Career Center Assistant Manager
Terri Partain Accountant

YOUTH WORKFORCE OFFICE, NHREC STAFF PRESENT

Valencia Huggins Program Manager

Dr. Olson welcomed everyone.

CONSENT AGENDA ITEMS

The Consent Agenda was emailed to the committee members in advance of the meeting and included:

MEETING MINUTES

Executive Committee Meeting minutes for April 25, 2019.

FINANCIAL REPORTS

Cumulative Expenditure Reports through 4/30/19; and, New Expenditure, Per Capita, and Private Contribution Report through 4/30/19.

PROGRAM REPORTS

Weekly registrations, registrations/enrollments by jurisdictions, and ROI Scorecard through 4/30/19.

CONSORTIUM/BOARD JOINT WORKING AGREEMENT

Approval of Consortium/Board Joint Working Agreement that was introduced at the April 25, 2019, meeting.

A motion to approve the Consent Agenda was made, seconded and passed.

AGENDA ITEMS

I. EMPLOYER REMARKS

Dr. Olson introduced Mr. R. William Cain (Bill), AOC Engineering and Sustainment Support Manager, AOC Program Engineer, RTN IIS – Capabilities and Technology, Raytheon. Mr. Cain said that Raytheon won a large contract with the Air Force two years ago and that he serves as their Program Engineer. He said that the contract started with 140 people and is now up to 300; he said they are at 93% of staffing. Mr. Cain said that they are looking for typical IT folks with specific AOC experience because the missions require they have that background. They are working to understand where they can get the best candidates, i.e. college graduates or military. Mr. Cain said that the future is going to look a little different. A new methodology for development, i.e. similar to apps on a telephone, apps are being developed to be available in the cloud. They need people with programming and repair programming (art of working with another person, taking turns at programming) which results in high efficiency. They are hiring from all over the country and locally. They see the navy, army and air force going to cloud-based structure which is cost efficient. He welcomed questions.

Mr. Gray ask how they were finding security clearances and how does Raytheon compete. Mr. Cain said the levels of compensation have gone up so that they can be competitive. He said that there are 3,000 folks retiring from the military with 1,500 wanting to stay in this area. The air force from a contract perspective have not been shy at funding the cloud initiative because it is going to cut costs. They have an unclassified development team that do not require any clearance. Then they migrate a product that gets it to the next level that does require clearances. He said that the facilities are important to the younger set, i.e. windows, coffee machine; x-box, televisions etc. the softer side of the equation. They have developed their labs around this formula to maintain their staff.

A question was asked what was Raytheon's footprint in the region? Mr. Cain replied that about 250 total with 60 in Newport News City Center; 70 in Hampton Exploration Way, Production Center on Langley where they have five labs with 120 work stations.

Raytheon has invested in the Youth Center at Langley and they are mentoring high school students involved in STEM Programs.

II. PROGRAM STATUS UPDATES

A. Adult and Dislocated Worker Services, Virginia Career Works – Greater Peninsula Region –

Ms. Angela Harris reported that they have been very busy at the One Stop in April; she attended second resource fair at St. Brides Correctional Center which had 225 attendees ready for a second chance; she reported that three individuals had attended our WIOA orientation already. Thomas Nelson Community College had 140 participants at their April job fair. Ms. Harris reported that the Elizabeth River Crossing held a recruitment event due to the expansion of their call center and had 63 attendees with 45 individuals interviewed. She noted that three On-the-Job Training contracts had been established with Elizabeth River Crossing. During the month of May she reported that the Career Pathways for Individuals with Disabilities Program held their first resource fair for welding with 20 attendees and that a Military Spouse Appreciation event was held with 83 attendees.

She announced that the Gloucester Job Fair at Gloucester High School will be held on June 22, 2019.

Ms. Harris continued her report with a success story about three graduates from Thomas Nelson Community College's Marine Skills Trade Training Program which is a joint effort between the Transitioning Soldier and Commander for Career Skills Program, Thomas Nelson Community College and Huntington Ingalls to assist transitioning service members go from the military to civilian employment. She stated the graduates are being interviewed by the shipyard for Marine Welder positions with a starting wage of \$18.00/hour.

B. Youth Services, Youth Workforce Center - Ms. Huggins, Program Manager, Youth Workforce Center, New Horizons Regional Education Center (NHREC) gave an update on their in-school program reporting they had 37 seniors graduate; 12 attending TNCC, 2 Norfolk State, 1 VSU, 3 Elizabeth City State University, 2 ODU, 1 VWU, 1 fire fighter academy, 1 entering military, 3 secured employment at Oyster Point Ear Nose and Throat Specialist, one at Fairlead (welding) and one at Sentara. She noted that one student was accepted at all five universities where she applied.

C. Regional Update - Mr. Steve Cook, Hampton Roads Workforce Council provided an update on regional activities stating that the HRWC participated in the Military Spouse Appreciation Event; he and Diana Cordero had participated in a site selection consultant development meeting with Gloucester Economic Development as arranged by Ms. Sherry Spring. Mr. Shawn Avery recently presented to the Virginia Economic Development partnership about our collaborative efforts; a recent meeting had been held with HRWC and GPWB staff and the KPD Group (Kelli Webb and Kelly Morro) to discuss the next

joint newsletter and the first joint annual meeting which will be a luncheon meeting held on September 18, 2019, place to be determined (dated revised to October 2, 2019). He noted that GPWB staff is working with KPD Group to develop social media accounts where current events will be highlighted. He said that he and Mr. Avery attended the NHREC signing ceremony last week; he and Bill Mann attended a digital shipbuilding meeting which is being developed in the Brooks Crossing space. Mr. Cooke reported that Shawn and the McDonald Group had been busy fund raising and have 1.6 million in “asks.” He concluded his update by reporting that the Talent Alignment Strategy Report will be released on June 25 at a 7:30 a.m. breakfast meeting in the Chesapeake Conference Center and all are invited to attend.

Dr. Dever commented that this effort will result in much more than the report; he anticipates action to be taken on the results.

III. COMMITTEE REPORTS

A. Finance and Strategic Planning Committee – Mr. Butler said that the PY ’19 Preliminary Budget is really a “preliminary/preliminary” budget because sub state funding allocations had not yet been received and because final carry over numbers will not be realized until August. He reported that the state of Virginia is receiving reductions across the board in adult, dislocated worker and youth funding. Mr. Butler said it is anticipated that the Finance and Strategic Planning Committee will be convened prior to the full board meeting in June so that recommendations can be made at the June meeting.

Mr. Butler provided an overview of the PY ’19 preliminary budget.

B. Ad Hoc Task Force: Disconnected Youth Initiative - Dr. Olson recalled that about a year ago an Ad Hoc Task Force was convened as the result of Mr. Mike Monteith and Dr. Ashby Kilgore approaching the Board about issues related to disconnected Youth, and that at the last Executive committee meeting Mr. Gray brought forward a report published by the State Workforce Council. Subsequently, an Ad Hoc Task Force meeting was held to determine how our board can best help disconnected youth. Dr. Casey Roberts recommended that the Board wait until the Talent Alignment Strategy Report is released June 25th to determine how to proceed. Dr. Olson said at the meeting Mr. Monteith said that the Community Foundation may have monies to research and assist with this initiative.

IV. OLD BUSINESS

A. Youth RFP – Mr. Butler said that the solicitation had been completed with one application received and that a meeting had been scheduled with the applicant on June 3, 2019. He anticipates this will be another item that the Finance and Strategic Planning Committee will review at their upcoming meeting.

B. Brook’s Crossing Innovation and Opportunity Center, Management of the Workforce Development Space – Mr. Butler reported that a meeting had been held between himself, Bill Mann, and City Staff members, Florence Kingston, Allen Archer, Lisa Zahralddin, Gary Sightler and Rose Kee. He reported that the City is still interested in the Board managing the Workforce Development Space at the Center which is being called the Opportunity Center. The City would like to utilize our one stop operator, The Workplace, through a separate, non-WIOA based agreement. He said The Workplace is interested and would like to schedule a site visit and a meeting with Newport News staff to learn more about the project. Mr. Butler said that the Executive Committee would be kept apprised as discussions evolve.

Mr. Butler reported that the Brook’s Crossing grand opening has been scheduled for August. Mr. Butler noted that the Board would be acting as the contract administrator if a contract is awarded to The Workplace. A question was asked if the City’s support for funding the Board’s role was limited to the first year. Mr. Butler state this kind of effort would require years of support to justify the Board’s involvement and participation.

V. NEW BUSINESS

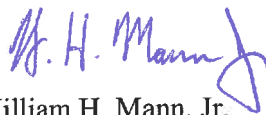
2019 – 2020 Greater Peninsula Workforce Board Meeting Schedule – Dr. Olson said that the 2019-2020 Board meeting calendar is shown at Attachment F.

VI. ANNOUNCEMENTS

Dr. Olson announced that the next meeting would be a breakfast meeting of the full Board to be held at 8:00 a.m. on June 27, 2019, Newport News Marriott at City Center, 740 Town Center Drive.

There being no further business, the meeting was adjourned at 9:01 a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "W. H. Mann, Jr." with a stylized flourish at the end.

William H. Mann, Jr.
Secretary