

GREATER PENINSULA WORKFORCE BOARD
The premier business centric workforce solutions catalyst.

EXECUTIVE COMMITTEE

MEETING MINUTES

AUGUST 22, 2019

A meeting of the Greater Peninsula Workforce Board Executive Committee was convened at 8:00 a.m. on August 22, 2019, by Chairman, Dr. John Olson. The meeting was held at the Board's Administrative Office in Newport News. A quorum was present with the following attendees:

GPWB MEMBERS PRESENT

Dr. John Dever	Thomas Nelson Community College
Honorable Herbert Green, Jr.	Poquoson City Council
Honorable John McGlennon	James City County Board of Supervisors
Dr. John Olson	ECPI University
Dale Stone	Walmart Distribution Center
Dr. Vince Warren	Newport News Shipbuilding
Honorable Jeffery Wassmer	York County Board of Supervisors

GPWB MEMBER (Nonvoting) PRESENT

Dr. Susan English	Thomas Nelson Community College
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GPWDB MEMBERS ABSENT

Honorable Phillip Bazzani	Gloucester County Board of Supervisors
Rhonda Bunn	Canon Virginia, Incorporated
Honorable James Gray	Hampton City Council
Honorable Ted Maslin	Williamsburg City Council
Dr. Robin Nelhuebel	Riverside College of Health Careers
Honorable Tina Vick	Newport News City Council
5 Vacant	Private Sector

ONE-STOP PARTNER AGENCY (Nonvoting) ABSENT

Casey Roberts	New Horizons Regional Education Center
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LEO STAFF REPRESENTATIVES PRESENT (Nonvoting)

Pamela Croom	City of Hampton
Sherri Newcomb	York County
Sherry Spring	Gloucester County
Barbara Watson	James City County
Randall Wheeler	City of Poquoson

LEO STAFF REPRESENTATIVES ABSENT (Nonvoting)

Alan Archer	City of Newport News
Wendy Evans	City of Williamsburg

GUESTS PRESENT

Dr. Gilbert Adams	Newport News Shipbuilding
Cynthia Lear	Newport News Shipbuilding
Dr. Latitia McCane	Newport News Shipbuilding
Curtis Wray	Virginia Employment Commission

II. PROGRAM STATUS UPDATES

A. Adult and Dislocated Worker Services, Virginia Career Works – Greater Peninsula Region –

Ms. Angela Harris reported that it had been a busy summer at the One Stop. She highlighted events that staff either had participated in or attended to include: The City of Newport News “Grow Your Business” Expo; Gloucester County Job Fair and Expo, and the City of Newport News Shipbuilding’s Shipbuilders Day Job Fair.

Ms. Harris stated that the Career Pathways Grant for Individuals with Disabilities had conducted two successful career academies; the first being a welding academy at New Horizons that included a tour of Liebherr and the second an IT Academy called *Max Potential* held at Thomas Nelson. She also reported that Memorandum of Agreements and new signage was being distributed to Community Outreach Sites, formerly known as SHARE Network Access Points.

Mrs. Harris concluded her report with a success story about Participant Eileen Rivera, a welder who wanted to take advanced welding training to earn American Welding Society certifications. With the assistance of her Career Planner, Tecia Cogdell, Ms. Rivera successfully completed her training, received the desired certifications and secured employment with Advex Corporation as a welder in their Heavy Fabrication Department making \$19.00 hour.

B. Youth Services, Youth Workforce Center - Ms. Valencia Huggins, Program Manager, reported that her office would be attending the Doris T. Miller Community Event and the Brooks Crossing Grand opening ceremony. Ms. Huggins also shared a success story about an Out-of-School participant, Natisha Knight who worked with Career Coach, Karla Stallworth and Work Experience Coach, Travis Johnson to successfully gain employment at the Peninsula Vascular Center as a Certified Medical Administrative Assistant.

C. Regional Update - Mr. Steve Cook, Hampton Roads Workforce Council (HRWC) provided an update on regional activities reporting that VCW – Hampton Center, Business Services Coordinator, Diana Cordero attended the NAWDP’s Business Services Academy held August 13-14, 2019, in Denver, CO and that he had attended the ribbon cutting ceremony for Building One at Tech Center in Newport News.

Continuing with the regional update, Mr. Shawn Avery, President/CEO, Hampton Roads Workforce Council, noted that the Hampton Roads Veterans Employment Center had successfully completed its first year of operations and that discussions were underway with Mr. Mann and GPWB Staff to replicate that center on the Peninsula. In his report Mr. Avery commented that their Center has a portal called Career Compass that provides transitioning veterans and military families resources/services to assist with employment opportunities. Further, the business community can access the portal to upload their job announcements/information.

Mr. Avery concluded his report with an update on the Communications Committee. He noted that the committee had met and agreed that the joint newsletter would be distributed every two months. He also shared that the next Virginia Business magazine would feature an article highlighting the success of the collaborative effort between our two areas that resulted from an interview that had been conducted by the magazine with himself and Mr. Mann. On a final note, Mr. Avery announced the hiring of Whitney Lester as the HRWC’s Senior Director of Talent and Development.

III. COMMITTEE REPORTS

There were no committee reports.

IV. OLD BUSINESS

A. Final PY '17 Audit Report – Mr. Mann advised that he had received the final report for the PY '17 Audit. He reported that there were no changes from the information presented in the preliminary audit report, which noted that there were no findings, nor instances of non-compliance, and that the Consortium continued to qualify as a low risk auditee. Mr. Mann advised that he would be happy to respond to any questions or go into a more detailed discussion of the audit report. Dr. Olson asked if there were any questions or comments and none were received.

B. Thomas Nelson Community College Historic Triangle Campus One-Stop Satellite Center – Mr. Mann reported that he was continuing to meet with our partners to establish a One-Stop Affiliate Center at the TNCC Historic Triangle Campus. He noted that he anticipated moving forward with preparation of budgets, partner MOUs and infrastructure funding agreements, along with a marking plan.

V. NEW BUSINESS

Executive Committee Private Sector Membership Vacancies – Referring to Attachment E, Mr. Mann reported that the 17-member Executive Committee needed to fill 4 private sector vacancies as per the Board By-laws and he ask for volunteers to serve on a Nominating Committee. Dr. Olson, Dr. Warren, and Mr. Stone volunteered to serve.

VI. ANNOUNCEMENTS

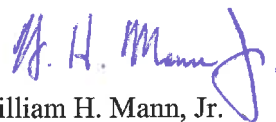
Dr. Olson announced that the Grand Opening of the Brook's Crossing Innovation and Opportunity Center, 550 30th Street, Newport News would be this Saturday, August 24, 2019, at noon.

Dr. Olson encouraged members to register on-line for the October 2, 2019, 11:30 a.m. – 2:00 p.m., Inaugural Joint GPWB and HWRC Annual Meeting to be held at the Renaissance Portsmouth-Norfolk Waterfront Hotel.

Lastly, Dr. Olson said that the next Executive Committee meeting would be held on October 24, 2019 at 8:00 a.m., at the Board's administrative offices.

There being no further business, the meeting was adjourned at 9:15 a.m.

Respectfully Submitted,



William H. Mann, Jr.
Secretary