

ATTACHMENT B

CURRENT CLEO-LOCAL WDB AGREEMENT

NOTE: Current agreement is being reviewed for updates.

**A JOINT WORKING AGREEMENT
BETWEEN THE
GREATER PENINSULA WORKFORCE DEVELOPMENT CONSORTIUM
AND THE
WORKFORCE INVESTMENT BOARD
(Renewal 1)**

WHEREAS, the Workforce Investment Act of 1998, Public Law 105-220, (herein after known as the Act) provides the framework for a national workforce preparation and employment system designed to meet both the needs of the nation's businesses and its workforce; and

WHEREAS, the activities authorized under this new workforce investment system are to be conducted through a public/private partnership within designated local workforce investment areas (LWIAs) between Local Elected Officials and Local Business/Community Leaders; and

WHEREAS, pursuant to a request from the Cities of Hampton, Newport News, Poquoson, Williamsburg and the Counties of Gloucester, James City, and York, the Governor of the State of Virginia designated the aforesaid localities as LWIA 14 for the purpose of conducting such activities as are authorized under the Act; and

WHEREAS, pursuant to Section 15.2-1300, Joint Exercise of Powers by Political Subdivisions, of the Code of Virginia, 1950, as amended, the aforesaid localities established the Greater Peninsula Workforce Development Consortium to carry out those duties assigned to Local Elected Officials under the Act; and

WHEREAS, pursuant said to Section 117(c) Appointment and Certification of Board, (1)(A) of the Act, the Consortium established the Greater Peninsula Workforce Investment Board to carry out those duties assigned to Local Business/Community Leaders under the Act; and

WHEREAS, the aforesaid parties are desirous of setting forth their powers, duties, and responsibilities, assigned either individually or jointly under the Act, and the manner in which they will carry out these functions.

WITNESSETH, The Greater Peninsula Workforce Development Consortium (herein after known as the Consortium) and the Greater Peninsula Workforce Investment Board (herein after known as the Board) set forth this Joint Working Agreement to accomplish within LWIA 14, by joint and cooperative action the goal of Title I of the Act, which is:

“To provide workforce investment activities, through statewide and local workforce investment systems, that increase the employment, retention, and earnings of participants, and increase occupational skill attainment by participants, and, as a result improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the Nation.”

I. Board Membership

Pursuant to the authority granted the Consortium under WIA Section 117 (c) Appointment and Certification of Board, (1)(A), the Consortium shall appoint the members of the Board in accordance with the requirements of the Act and such procedures as may be prescribed by the state. Vacancies, shall be filled in accordance with applicable state policies and procedures.

II. Local Planning

Consistent with WIA Section 118, the Board in partnership with the Consortium shall develop and submit a local plan to the state.

III. Selection of Operators and Providers

- A. Selection of One-Stop Operators. Consistent with WIA Section 121(d), the Board with the agreement of the Consortium shall designate or certify One-Stop Operators and may terminate for cause the eligibility of such operators.
- B. Selection of Youth Providers. Consistent with WIA Section 123, the Board shall identify eligible providers of youth activities in LWIA 14 by awarding grants or contracts on a competitive basis, based on the recommendations of its Youth Council.
- C. Identification of Eligible Providers of Training Services. Consistent with WIA Section 122, the Board shall identify eligible providers of training services for adults and dislocated workers within LWIA 14, as described in Section 134(d)(4) of the Act.
- D. Identification of Eligible Providers of Intensive Services. If the One-Stop Operator does not provide intensive services within the local area, the Board shall identify eligible providers of intensive services for adults and dislocated workers, as described in Section 134(d)(3), by awarding contracts for said service.

IV. Budget and Administration

- A. Budget. The Board shall develop a budget for the purpose of carrying out its duties and responsibilities as prescribed under the Act. This budget shall be subject to the approval of the Consortium.
- B. Administration. In accordance with WIA Section 117(d)(3)(B)(i) Grant Recipient, the Consortium shall serve as the local grant recipient for, and shall be liable for any misuse of, the grant funds allocated to the local area under the Act.

- C. Fiscal Agent. The Consortium has designated, with their consent, the City of Newport News to serve as the local fiscal agent for the receipt and disbursement of WIA Funds.
- D. Disbursement of Funds. The Consortium shall disburse such funds for workforce investment activities at the direction of the Board, pursuant to the requirements of the Act and the terms of this agreement, so long as such directions do not violate any provisions of the Act.
- E. Staff. Consortium Staff shall provide administrative support for the Board to facilitate the conduct of all its WIA related duties and responsibilities. The staff shall likewise be available to provide general support for other non-WIA funded workforce development activities that may be undertaken by the Board.
- F. Grants and Donations. The Consortium and the Board, either jointly or separately, may solicit and accept grants and donations from sources other than the Federal Funds made available under WIA. Such monies will be received, disbursed, and accounted for through the same procedures established to manage WIA Funds.

V. Program Oversight

The Board, in partnership with the Consortium, shall conduct oversight with respect to local programs of youth activities authorized under WIA Section 129, local employment and training activities for adults and dislocated workers authorized under WIA Section 134, and the One-Stop delivery system within LWIA 14.

VI. Negotiation of Local Performance Measures

The Board, Consortium, and the Governor shall negotiate and reach agreement on local performance measures as described in WIA Section 136(c).

VII. Employment Statistics System

The Board shall assist the Governor in developing the statewide employment statistics system described in Section 15(e) of the Wagner-Peyser Act.

VIII. Employer Linkages

The Board shall coordinate the workforce investment activities authorized under Title I of the Act and carried out within LWIA 14 with economic development strategies and develop other employer linkages with such activities.

IX. Connecting, Brokering, and Coaching

The Board shall promote the participation of private sector employers in the statewide workforce investment system and ensure the effective provision, through the system, of connecting, brokering, and coaching activities, through intermediaries such as the One-Stop Operator in the local area or through other organizations, to assist such employers in meeting hiring needs.

X. Sunshine Provision

The Board shall make available to the public, on a regular basis through open meetings, information regarding their activities, including information regarding the local plan prior to submission of the plan, and regarding membership, the designation and certification on One-Stop Operators, and the award of grants or contracts to eligible providers of youth activities, and on request, minutes of formal meetings of the Board.

XI. Limitation on Authority

Nothing in this Act shall be construed to provide the Board with the authority to mandate curricula for schools.

XII. Youth Council

- A. Establishment. Consistent with WIA Section 117(h)(1), the Board shall establish, as a subgroup of the Board, a Youth Council.
- B. Membership. The members of the Youth Council shall be appointed by the Board in cooperation with the Consortium. The membership shall comply with the requirements of Section 117(h)(2)(A-B) of the Act.
- C. Relationship to the Board. Members of the Youth Council who are not members of the Board shall be voting members of the Youth Council and nonvoting members of the Board.
- D. Duties. The Youth Council shall perform those duties described in Section 117(h)(4)(A-D) of the Act. This includes developing the portions of the local plan relating to eligible youth, recommending award of grants or contracts for delivery of authorized services, conducting oversight, coordinating WIA youth activities with other youth programs in the area, and such other duties as may be determined appropriate by the Board.

XIII. Effective Date and Duration of Agreement

- A. Effective Date. This agreement shall be effective January 1, 2006 upon adoption by a recorded vote of a properly constituted quorum of the Greater Peninsula Workforce Investment Board and the Greater Peninsula Workforce Development Consortium.
- B. Modification of Agreement. This agreement may be modified only upon the written agreement of the Board and the Consortium. No modifications may be made that are inconsistent with Federal or State statutes or regulations that are applicable to the administration of programs authorized under the WIA.
- C. Duration of the Agreement. This agreement will remain in effect for an indeterminate period, so long as the statutory provision for such an agreement continues as a requirement under the Workforce Investment Act of 1998, as may be reauthorized or amended.

FOR THE:

GREATER PENINSULA WORKFORCE INVESTMENT BOARD




 Dr. Robert P. Leber, Chair

7/1/06

 Date

GREATER PENINSULA WORKFORCE DEVELOPMENT CONSORTIUM



 Herbert R. Green, Jr., Chair

1 July 2006

 Date